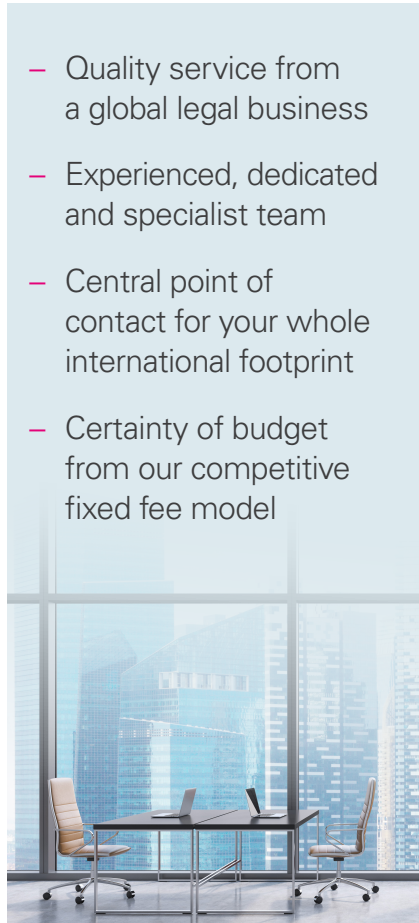


# Global Company Secretarial and Entity Management

Managing your compliance and governance requirements amid increasing regulatory obligations and developments.



- Quality service from a global legal business
- Experienced, dedicated and specialist team
- Central point of contact for your whole international footprint
- Certainty of budget from our competitive fixed fee model

## Our services

Our entity management services will reduce the daily administrative burden of meeting your regular compliance obligations, enabling you to focus on more substantive matters such as the day-to-day running or strategic business matters.



### Annual compliance service

We will ensure your entities are in good standing, wherever registered, and that any corporate changes are effected in a timely manner. Services include; maintaining corporate registers and records, implementing changes such as director appointments, and dealing with your year-end formalities.



### Entity formations

Expanding your global presence can be challenging and time consuming. We can reduce the burden by leading the legal incorporation process for you. Our support can include; advising on the available entity types, producing a checklist of local requirements, and drafting the legal documentation.

## Other entity management services

Governance support, including updates on changes in local legislation, assisting on assessing ultimate beneficial ownership requirements, implementing new corporate technology, etc.

### Fees

All fees are on a fixed fee basis and agreed ahead of time. We provide a quality service at competitive prices that will give you certainty of cost throughout the year.

## Clarity, certainty and control

### Our service will:

- Provide **clarity** on the current position of all your entities in over 100 jurisdictions globally
- Give you **certainty** on the cost of maintaining your entities
- Allow **control** so that changes to your entities only occur when properly agreed.

## Our value to you

### Initial entity health check

We will provide a snapshot of your current position and identify any issues requiring rectification, to provide a clear understanding of your business requirements.

### Single point of contact

DWF acts as your single point of contact, working across all territories.

### Jurisdictions

We can manage your legal entities in over 100 jurisdictions globally.

### Giving you time back

Let us take responsibility, giving you time back to focus on your other business priorities.

### Execution excellence

Specialist resource to deliver a best-in-class service for the long term.

### Cost efficiencies

Cost reduction and enhanced financial planning.

### Continuous improvement

Continuous improvement of operational processes to maximise efficiency in line with your business objectives.

### Technology

We use a flexible and scalable platform that can be adapted to meet your corporate requirements.



## Management Information

We are experts in using leading software to maintain your records and deliver appropriate MI. We can set up automatic reporting and also manually report on any bespoke or ad-hoc data requirements that you may have.

### We can provide:

- An MI pack, tailored to your needs
- Direct, self-service access to your company records and reports
- A regular review with your client management team.

## Our team

Our dedicated team has over 20 years' of global entity management experience, with a wide-ranging client portfolio which includes large multi-national companies.

We are in partnership with a network of trusted local counsel in over 100 jurisdictions globally to ensure full compliance with local regulations and procedural requirements.

You will benefit from a comprehensive and coordinated approach from your dedicated single point of contact.

## Contact



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## What our clients say

"DWF provides our group companies with a comprehensive compliance service. It's reassuring for us to know that our registers are being maintained in an effective way, and that support is available in terms of more technical queries. Having the use of their online system provides us with easy access to our company records at any time."

**General Counsel & Company Secretary, Scapa UK Ltd**

"We were confident instructing DWF to provide compliance support to our entities. The team has a wide range of knowledge that we are able to draw upon and will meet requests with a professional and proactive approach. We have online access to our group companies' records which is reassuring to know that the information is held securely and is managed in an efficient way."

**Managing Director, Novoferm UK Ltd**

As regulatory bodies are paying closer attention to corporations with a presence in multiple jurisdictions, we are seeing an increase in issues such as fines, personal liability, asset seizures and strike-offs for non-compliance.

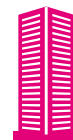
## What makes us different?

DWF is a full service legal business in 31 key locations across the world. Named by The Financial Times as one of the most dynamic new legal businesses, we have developed a comprehensive range of connected services and products, adding value that goes beyond traditional legal advice. Company Secretarial is one of those Connected Services. Our entity management specialists will collaborate with our legal and technical advisers when required to provide a complete service that complements your business growth and strategy. In this way we can support you with any issues that arise across any jurisdiction.

# 31 Locations



10 across the UK and  
21 across the rest of the world



## Largest listed legal business globally

Listed on LSE 15 March 2019

# 4 Global regions

Europe, Middle-East, Asia-Pacific and North America



# +4,000 people

# +10

Years relationships with 50% of clients



DWF Foundation

# +£500,000

Donated through +248 grants